

Dear Preschool Parents,

With great pleasure, we announce that the preschool students will be returning to school for the Academic Year 2022/2023 very soon!

We are looking forward to a bright year with your children.

Since children need some time to adapt to new places, to detach from parents, and to offer them a smooth transition from home to school. Therefore, for the **first week of school ONLY**, we will be following the below program.

Friday, September 16, 2022: Preschool Orientation Day KG1 and KG2, 9:00 am till 10:00 am, KG3 11:00 am till 12:00 pm. One parent only to attend, children are not allowed on that day.

Tuesday, September 20, 2022: Adaptation Day for KG1 students via groups. A letter to be sent during the first two weeks of September with the timing.

Thursday, September 22, 2022: First school day for KG2 students + Adaptation for 1 hour in the morning (One adult only to accompany the child to class), 7:35 am till 8:30 am then parents leave and students stay in school till 12:00 pm.

Friday September 23, 2022: First school day for KG3 7:35 am till 12:00 pm.

Please note:

- 1- Wednesday 21 through Friday 23 our days will be as follows: 7:35 am till 12:00 pm.
- 2- Buses will not be available this week.
- 3- Parents will be allowed to pick up their kids before 12:00 pm in case the child needs to leave early.
- 4- As of Monday September 26, 2022 we will be following the usual schedule, **7:35 am and ending at 2:10 pm**. Early pick-ups are NOT allowed unless urgent.

Below are some guidelines that we all need to follow to ensure the safe return to school.

Guidelines:

1. Preschool will be open **Monday through Friday (5 Days per week)**
2. Classes start at **7:35 am and end at 2:10 pm**. Teachers will be available in classes from 7:15 am till 2:45 pm. We kindly ask you to abide by the timing. Late arrivals will have to wait until the first period ends not to disturb the class with late arrivals.
3. Parents are asked to drop in and pick up their children from class and directly leave. If parents need to discuss anything related to their child with teachers, we can schedule a meeting. Door discussions are not allowed!
4. **Uniform:** Preschoolers are asked to wear the **BLUE Polo shirt** and **any dark navy-blue pants**. Colored pants and skirts are not allowed! The uniform could be bought from Cotton Mall Mtayleb (or any other branch).



5. **Book lists** will be found on the school's website www.besgb.edu.lb under "BESGB Mailbox" (<https://besgb.edu.lb/mailbox/>) as of September first.
6. **Send a shoe size transparent plastic box** with your child's name on it and place inside of it:
 - a. A pair of pants
 - b. A long sleeved shirt
 - c. A t-shirt
 - d. Two pairs of socks
 - e. Two underwear changes
 - f. 2 packs of wet wipes.

Kindly note that when any of the items are used by your child, you need to re-provide.
7. A **pencil case** filled with 1) "Marco" 12 coloring pencils Jumbo Ref: 1450 (found at Mouawad), 2) an eraser, 3) two pencils, and 4) a sharpener. We kindly ask you to abide by the coloring pencils brands we asked for and to send the other school supplies (pencils, erasers, sharpeners...) plain without designs.
Note: Books and the pencil case will stay at school.
8. **Two snack per day to be provided:**
 - i. Sandwich, vegetables, fruits, and/or plain biscuits...
 - ii. Bottle of water with your child's name on it
 - iii. A small kitchen towel to eat over it.
9. Any child with any Covid-19 or any sickness symptoms should **not come to school** (Fever 37.8 and over, coughing, diarrhea...).
10. In case of any positive cases in families or any students surrounding, it is highly important to inform the school.
11. In case any parent needs to talk with the section head, preferably try to do so on the phone (ext. 2050). An appointment is a must in case you want to enter the preschool department.
12. **Communication:** We will be communicating together via "eSchool" (a new communication platform). More details will be given during the orientation, and until then I will be sending you emails with all the information needed.

We look forward to welcoming your children with enthusiasm, care, and love. Your cooperation with the above guidelines is highly appreciated to ensure a smooth year to everyone.

Best regards,
Preschool Head of Section
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